



EXECUTIVE SUMMARY

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the amendment, increasing fiscal authority with Symplicity Corporation for a custom Security Assertion Markup Language (SAML), including a one-time set up fee and continuing maintenance fee by utilizing the bid waiver information technology. Fiscal Impact: \$5,500.00 (cumulative \$43,041.26)

Presenter(s): Donald Astrab, VP, Academic Operations, Analytics, & Comm

What is the purpose of this contract and why is it needed? This add-on is required to allow Symplicity Corporation to securely transfer identity data to and from Broward College. We currently have a contract with Symplicity for their Accommodate product, which is a comprehensive software suite specifically designed for disability services that features a portal for accessibility resources staff, students, and faculty, and this new contract will authorize a one time installment of the SAML, along with the first year maintenance fee. While we have been using Accommodate for local storage of files, the full version is due to go live this summer, and this add-on will ensure the College remains in compliance with the security of our data. Once live, Accommodate will provide a seamless management system which provides a confidential and accessible platform to house sensitive documentation for students with disabilities and an automatic accommodation plan delivery system which benefits students and faculty. The cloud hosted service allows for staff, faculty, and students to securely access the system using their Broward College single-sign-in identity from any computer with a browser. The request to implement Accommodate significantly improves student services, directly and indirectly. The ability of departmental staff to manage student appointments, accommodations, testing, notetaking, and alternative text requests directly impacts students' academic success quickly and efficiently. This is particularly relevant to tracking accommodations, delivering letters, and notifying faculty. Students, faculty, and Accessibility Resources staff can remain informed on every step in their accommodation process through automated, web-based workflows. Full audit trails help the College remain compliant with Americans with Disabilities ACT (ADA standards and avoid consequences in the event of an Office of Civil Rights (OCR) investigation. These changes are a part of the College's dedication to promoting equitable educational access for all students while helping to eliminate barriers.

What procurement process or bid waiver was used and why? A bid waiver exception for technology services per FDOE Rule 6A-14.0734 and College Procedure A6Hx2-6.34 was utilized for the original contract. The College evaluated Symplicity Accommodate, and the two other vendors that the College sought information from did not provide the all necessary functions. These services were determined beneficial to the students. This is an add-on to that service and only available via Symplicity.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? FD100, CC0095, Professional Fees & Services.

Has Broward College used this vendor before for these products or services? This is an add-on to a current contract.














Was the product or service acceptable in the past? Yes.

APPROVAL PATH: 12063 Symplicity Corporation - Amendment 1

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Craig Levins	AVP Review		✔ Completed	
2	Donald Astrab	Vice Provost Review		✔ Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		✔ Completed	
4	Alina Gonzalez	Review		✔ Completed	
5	Raj Mettai	Review		✔ Completed	
6	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
7	Zaida Riollano	Procurement Approval		✔ Completed	
8	Christine Sims	Budget Departmental Review		✔ Completed	
9	Rabia Azhar	CFD Review		✔ Completed	
10	Legal Services Review Group	Review and Approval for Form and		✔ Completed	
11	Electronic Signature(s)	Signatures obtained via DocuSig 🇺🇸		✔ Completed	
12	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
13	Board Clerk	Agenda Preparation		✔ Completed	
14	District Board of Trustees	Meeting	08/20/24 08:30 AM	🕒 Pending	



AMENDMENT #1 TO SYMPLICITY CORPORATION CONTRACT AGREEMENT

THIS AMENDMENT is made and entered into as of the effective date of this amendment, which is the date of the last parties' signature, by and between

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

(hereafter referred to as BC),
a political subdivision of the State of Florida,
whose mailing address is
111 East Las Olas Blvd, Fort Lauderdale, Florida 33301

and

SYMPLICITY CORPORATION

(hereafter referred to as Vendor),
a company,
who is located at
3003 Washington Blvd Suite 900, Arlington, VA 22201

WHEREAS, the parties entered an Agreement for SYMPLICITY CORPORATION (W-2024-124-BM) with an Effective Date of February 07, 2024, as amended.

WHEREAS, the Contract may be amended only when reduced to writing and signed by both Parties, and

WHEREAS, the parties desire to further amend the Agreement.

NOW and **THEREFORE**, the Agreement is amended as follows:

1. See the attached \$5,500.00 order form for the add-on (additional 1 time fee).
2. **Authority**. Each person signing this Agreement on behalf of either Party individually warrants that he or she has full legal power to execute this Agreement on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Agreement.
3. **No further amendments**. All remaining terms in the Agreement remain the same, including but not limited to any termination rights granted to the College in the agreement, which all parties hereto acknowledge and agree remains in full force and effect as applicable to any and all agreements, addendums and/or amendments applicable hereto.

IN WITNESS WHEREOF, the Parties or their duly authorized representatives hereby execute this Agreement on the date first written above.

FOR VENDOR

SYMPPLICITY CORPORATION.

By Dan Najjum

Name Dan Najjum

Title CFO

FOR BC

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

By ^{DocuSigned by:} Donald Astrab
6DD41B98CFDA4F4...

Name Donald Astrab

Title Interim President



**ORDER FORM
TO SYMPPLICITY MASTER CUSTOMER AGREEMENT**

- New Product Order
 Renewal Order
 Add
 Upgrade

Customer	<i>Institution:</i>	Broward College
	<i>Division/Office/Department:</i>	Disability Services
Mailing Address	111 East Las Olas Blvd. Fort Lauderdale, FL 33301	
Order Term	In Line with Current Term (May 1 – April 30)	
Authorized Users	Faculty, staff, employers, alumni, and students of named Customer	

Ordered Products:

Product Order Description	Order Date – 04/30/25	05/01/25 – 04/30/26
Custom SAML Annual Maintenance	\$1,000	\$1,000
Total	\$1,000*	\$1,000

Ordered Services:

Service Order Description	One-Time Fee
Custom SAML (Set-up)	\$3,500
Total	\$3,500

Special Terms and Notes

***Ordered Products will be prorated for the Order Date to April 30, 2025**

	Customer Billing Contact	<i>Please enter any corrections</i>
Contact Name	Juliet Thompson	
Phone Number		
Email (required)	jthomps5@broward.edu	

Title	broward-accommodate Add Custom SAML (sign first)
File name	Symplicity_Corporation_Amendment_1.pdf
Document ID	8d371b2eada1f18163dd9090a6278fa61a1ac89f
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



SENT

04 / 18 / 2024
13:17:43 UTC-4

Sent for signature to Dan Najjum (dnajjum@symplicity.com)
from kclark@symplicity.com
IP: 66.177.148.96



VIEWED

04 / 18 / 2024
14:29:58 UTC-4

Viewed by Dan Najjum (dnajjum@symplicity.com)
IP: 50.222.160.106



SIGNED

04 / 18 / 2024
14:30:07 UTC-4

Signed by Dan Najjum (dnajjum@symplicity.com)
IP: 50.222.160.106



COMPLETED

04 / 18 / 2024
14:30:07 UTC-4

The document has been completed.



EXECUTIVE SUMMARY

Broward College Board of Trustees authorized the 1st renewal agreement with Symplicity Corporation for software as a cloud based management system for services for students with disabilities through bid waiver exemption (information technology) Fiscal Impact: \$38,541.26 spent over 3 years. (Cumulative \$80,871.26)

Presenter(s): Craig Levins, District Director, Accessibility Resources

What is the purpose of this contract and why is it needed?

"Accommodate" is a comprehensive software suite specifically designed for disability services that features a portal for accessibility resources staff, students, and faculty. Accommodate will provide a seamless management system which provides a confidential and accessible platform to house sensitive documentation for students with disabilities and an automatic accommodation plan delivery system which benefits students and faculty. The cloud hosted service allows for staff, faculty, and students to securely access the system using their Broward College single-sign-in identity from any computer with a browser. The request to implement Accommodate significantly improves student services, directly and indirectly. The ability of departmental staff to manage student appointments, accommodations, testing, notetaking, and alternative text requests directly impacts students' academic success quickly and efficiently. This is particularly relevant to tracking accommodations, delivering letters, and notifying faculty. Students, faculty, and Accessibility Resources staff can remain informed on every step in their accommodation process through automated, web-based workflows. Full audit trails help the College remain compliant with Americans with Disabilities ACT (ADA standards and avoid consequences in the event of an Office of Civil Rights (OCR) investigation. These changes are a part of the College's dedication to promoting equitable educational access for all students while helping to eliminate barriers.

What procurement process or bid waiver was used and why?

A bid waiver for technology services was utilized. The College evaluated Simplicity Accommodate, and the two other vendors that the College sought information from did not provide the all necessary functions. These services were determined beneficial to the students.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?

No.

What fund, cost center and line item(s) were used?

Budget CC0095 Disability Services BU 000313,FD100, PG000184

Has Broward College used this vendor before for these products or services?

Yes.

Was the product or service acceptable in the past?

Yes.

Was there a return on investment anticipated when entering this contract?

BOARD ITEM

No; however, this cloud-based application is a positive investment for our students.

Was that return on investment not met, met, or exceeded and how?

Not applicable.

Does this directly or indirectly feed one of the Social Enterprise tactics and how?

This tool relates to "Guarantee Access to Higher Education" and "Empower Student Development."

Simplicity Accommodate expands access to higher education by addressing the specific needs of needs of disabled students and assisting with the accommodation approval and delivery process from pre-registration through graduation. The benefits of this software include increasing access and improving accommodation approval and delivery time, while increasing the confidentiality of all documents and communications between student, faculty, and staff.

Did the vendor amend Broward College’s legal terms and conditions [to be answered by the Legal Office] if the College’s standard contract was used and was this acceptable to the Legal Office?

FISCAL IMPACT:

Description: Renewal service for three years of service, May 1, 2023 to April 30, 2026, totalling \$38,541.26, Budget CC0095 Disability Services BU 000313,FD100, PG000184

09/26/23	CC0095 · Disability Services	(\$38,541.26)
-----------------	-------------------------------------	----------------------

Jeffrey Nasse
Jeffrey Nasse, Provost and SVP of Academic Affairs

8/17/2023



**CONTRACT FOR SERVICES
TERMS AND CONDITIONS**

This contract for services ("Contract") is entered into as of February 7, 2024 between the District Board of Trustees of Broward College, Florida ("College") and Simplicity Corporation ("Vendor") (collectively, the "Parties"), will be in effect until April 30, 2026 ("Contract").

1. INVOICES AND PAYMENTS.

A copy of all invoices (including an itemization of the date, hours expended, and description of the deliverable) shall be sent to the attention of Craig Levins, Associate Vice President, Institutional Accessibility & ADA Coordinator. Invoices may be submitted via email, facsimile or U.S. mail. The time at which payment will be due from the College will be approximately thirty (30) days from receipt of an undisputed invoice, acceptance of deliverables, and upon satisfaction of the College conditions that are detailed herein.

2. INDEMNIFICATION.

For value received, the Vendor shall indemnify and hold the College, its officers, directors, board of trustees, agents, assigns, and employees harmless from liabilities, damages, losses and costs, including, but not limited to reasonable attorneys' fees, to the extent caused by the negligence, recklessness or intentionally wrongful conduct of the Vendor and other persons employed or utilized by the Vendor in the performance of the Contract. The Vendor further acknowledges that it is solely responsible for ensuring its compliance and the compliance of its subcontractors, suppliers, agents, assigns, invitees and employees with the terms of this Contract. This paragraph shall survive the expiration or termination of this Contract.

3. INDEMNIFICATION FOR INFRINGEMENT OF ANY INTELLECTUAL PROPERTY CLAIMS.

For value received, the Vendor shall indemnify and hold the College, its officers, directors, board of trustees, agents, assigns, and employees harmless from liabilities, damages, losses and costs, including, but not limited to reasonable attorneys' fees for any claim or lawsuit brought alleging infringement of any intellectual property right associated with Vendor's performance under this Contract, including its use, development or provision of any software, books, articles or any other materials ("Materials"). Vendor warrants that the materials are owned by or licensed to the Vendor. Vendor is solely responsible for ensuring its compliance and the compliance of its subcontractors, suppliers, agents, assigns, invitees and employees with the terms of this Contract. This paragraph shall survive the expiration or termination of this Contract.

4. TERMINATION FOR DEFAULT.

A “material breach” of this Contract is defined as any substantial, unexcused non-performance by failing to perform an act that is an important part of the transaction or performing an act inconsistent with the terms and conditions of the Contract. If the Vendor materially fails to fulfill its obligations under this Contract, the College will provide written notice of the deficiency by forwarding a Cure Notice citing the specific nature of the material breach. The Vendor shall have thirty (30) days to cure the breach. If the Vendor fails to cure the breach within the thirty (30) day period, the College may immediately terminate this Contract, in addition to exercising whatever legal and/or equitable remedies it chooses regarding Vendor’s breach of contract.

5. LIABILITY

a. THE AGGREGATE TOTAL LIABILITY OF EITHER PARTY UNDER OR IN CONNECTION WITH THIS AGREEMENT TO THE OTHER PARTY SHALL UNDER NO CIRCUMSTANCES EXCEED THE GREATER OF FIVE TIMES THE AMOUNTS PAID OVER THE 12 MONTH PERIOD IMMEDIATELY PRECEDING THE INCIDENT GIVING RISE TO THE LIABILITY UNDER THIS AGREEMENT OR \$250,000.

6. TERMINATION FOR CONVENIENCE.

The College may terminate this Contract with or without cause at any time for convenience upon 30 calendar days’ prior written notice to the Vendor. Despite such termination for convenience, the College shall continue to compensate the Vendor for all deliverables and/or services completed through the date of termination in accordance with the Statement of Work, which is attached hereto and incorporated herein as Exhibit “A.” The College shall be relieved of any and all future obligations hereunder, other than as listed in the Statement of Work being performed and accepted by the College, including but not limited to lost profits and consequential damages, under this Contract.

6. AUDIT.

The Vendor shall maintain all records, books and documents pertinent to the performance of this Contract in accordance with generally accepted accounting principles consistently applied. The College shall have inspection and audit rights to such records for a period of 3 years from final payment under this Contract. Records relating to any legal disputes arising from performance under this Contract shall be made available until final disposition of the legal dispute. If the audit reveals that Vendor owes the College any funds, Vendor shall pay for the audit and return all funds to the College immediately.

7. NONDISCRIMINATION.

The Vendor hereby assures that no person shall be excluded on the grounds of race, color, religion, national origin, disability, age gender, marital status, sexual orientation or any other basis prohibited by law from participation in, denied the benefits of, or otherwise be subjected to discrimination in any activity hereunder. The Vendor shall take all measures necessary to effectuate these assurances.

8. STATE OF FLORIDA PUBLIC ENTITY CONTRACTING PROHIBITIONS.

The Vendor represents, warrants and covenants that it is not currently and, throughout the term of this Contract, shall not be ineligible for the award of this Contract under Sections 287.133, 287.134

and 287.135, Florida Statutes. The Vendor understands and accepts that this Contract maybe void, voidable or subject to immediate termination by the College if the representation, warranty and covenant set forth above is violated. The College, in the event of such termination, shall not incur any liability to the Vendor for any work or materials furnished.

9. PUBLIC RECORDS/REQUEST FOR CONTRACTOR RECORDS.

The Vendor shall allow public access to all project documents and materials in accordance with the provisions of Chapter 119, Florida Statutes. Should the Vendor assert any exemptions to the requirements of Chapter 119 and related statutes, the burden of establishing such exemption, by way of injunctive or other relief as provided by law, shall be upon the Vendor and Vendor shall bear all costs and fees related to the same.

If the Vendor meets the definition of “contractor” under Section 119.0701, Florida Statutes, in addition to other contract requirements provided by law, the Vendor must comply with public records laws, and shall:

- (a) Keep and maintain public records required by the College to perform the service.
- (b) Upon request from the College, provide the College with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Vendor does not transfer the records to the College.
- (d) Upon completion of the Contract, transfer, at no cost, to the College all public records in possession of the Vendor or keep and maintain public records required by the College to perform the service. If the Vendor transfers all public records to the College upon completion of the Contract, the Vendor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Vendor keeps and maintains public records upon completion of the contract, the Vendor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the College, upon request from the College’s custodian of public records, in a format that is compatible with the information technology systems of the College.
- (e) IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE COLLEGE AT (954) 201-7639, LEGALSERVICES@BROWARD.EDU, OR 111 EAST LAS OLAS BOULEVARD, #523, FORT LAUDERDALE, FL 33301.

IN ADDITION, THE VENDOR ACKNOWLEDGES THAT THE COLLEGE CANNOT AND WILL NOT PROVIDE LEGAL ADVICE OR BUSINESS ADVICE TO THE VENDOR WITH RESPECT TO ITS OBLIGATIONS PURSUANT TO

THIS SECTION RELATED TO PUBLIC RECORDS. THE VENDOR FURTHER ACKNOWLEDGES THAT IT WILL NOT RELY ON THE COLLEGE OR ITS COUNSEL TO PROVIDE SUCH BUSINESS OR LEGAL ADVICE, AND THAT THE VENDOR IS HEREBY ADVISED TO SEEK BUSINESS/LEGAL ADVICE WITH REGARD TO PUBLIC RECORDS MATTERS ADDRESSED BY THIS CONTRACT. THE VENDOR ACKNOWLEDGES THAT ITS FAILURE TO COMPLY WITH FLORIDA LAW AND THIS CONTRACT WITH RESPECT TO PUBLIC RECORDS SHALL CONSTITUTE A MATERIAL BREACH OF THIS CONTRACT AND GROUNDS FOR TERMINATION PURSUANT TO PARAGRAPH 4.

10. NO WAIVER OF SOVEREIGN IMMUNITY.

Nothing contained herein shall be construed or interpreted as: (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida or the United States; (2) the consent of the State of Florida or their respective officers, employees, servants, agents, agencies, or public bodies corporate to be sued; or (3) a waiver of sovereign immunity of the State of Florida beyond the waiver under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Contract and shall be fully binding until such time as any proceeding brought on account of this Contract is barred by any applicable statute of limitations.

11. COLLEGE'S TAX EXEMPTION.

The Vendor shall not utilize the College's tax exemption certificate number issued pursuant to Sales and Use Tax Law, Chapter 212, Florida Statutes, when purchasing materials used to fulfill its contractual obligations with the College. The Vendor shall be responsible and liable for the payment of all applicable FICA/Social Security and other taxes resulting from this Contract.

12. ASSIGNMENT/GUARANTOR.

The Vendor shall not assign, delegate or otherwise transfer its rights and obligations as set forth in this Contract without the prior written consent of the College. Any attempted assignment in violation of this provision shall be null and void. The Vendor shall not pledge the College's credit or make the College a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. Pledging the College's credit shall also be construed to include the use of "factoring agents" or the practice of selling business accounts receivables to a third party at a discount for the purpose of obtaining funding which is also expressly prohibited.

13. FORCE MAJEURE.

Notwithstanding any provisions of this Contract to the contrary, the Parties shall not be held liable for any failure or delay in the performance of this Contract that arises from fires, floods, strikes, embargoes, acts of the public enemy, unusually severe weather, outbreak of war, restraint of government, riots, civil commotion, declared public health emergency restrictions, force majeure, act of God, or for any other cause of the same character which is unavoidable through the exercise of due care and beyond the control of the Parties. Failure to perform shall be excused during the continuance of such circumstances, but this Contract shall otherwise remain in effect.

14. AMENDMENTS.

This Contract may be amended only when reduced to writing and signed by both Parties.

15. ENTIRE AGREEMENT.

This Contract states the entire understanding and agreement between the Parties and no course or prior dealing, usage of the trade or extrinsic or parol evidence shall be relevant to supplement, vary or explain any term used with respect to this Contract. The acceptance or acquiescence of any course of performance rendered under this Contract shall not be construed as a waiver nor shall it be relevant to define or vary any term stated herein. This Contract shall inure to the benefit of and shall be binding upon the Parties, their respective assigns and successors in interest.

16. COMPLIANCE.

The Vendor, its employees, subcontractors or assigns shall comply with all applicable federal, state and local laws and regulations relating to the performance of the Contract.

17. APPLICABLE LAW/VENUE.

The laws of the State of Florida shall govern all aspects of the Contract. In the event it is necessary for either Party to initiate legal action regarding the Contract, venue for all claims shall be in Broward County, Florida.

18. VENDOR NOT TO LIMIT WARRANTY.

The Vendor shall not limit or exclude any express or implied warranties and any attempt to do so shall render this Contract void, at the option of the College. The Vendor warrants that the services comply with the deliverables in the Statement of Work, and are expressly fit for their particular purpose, and are in accordance with industry standards.

19. TERMS/PROVISIONS.

Should any term or provision of this Contract be held, to any extent, invalid or unenforceable, as against any person, entity or circumstance during the term hereof, by force of any statute, law, or ruling of any forum of competent jurisdiction, such invalidity shall not affect any other term or provision of this Contract, and the Contract shall remain operable, enforceable and in full force and effect to the extent permitted by law.

20. STATEMENT OF SERVICES.

The Vendor shall, to the satisfaction of the College, fully and timely perform all work items described in the Statement of Work. As part of the services to be provided by the Vendor under this Contract, the Vendor shall substantiate, in whatever form reasonably requested by the College, the methodology, lab analyses, scientific theories, data, reference materials and research notes to formulate its opinions. This requirement shall survive the expiration or termination of this Contract. The Parties agree that time is of the essence in the performance of each and every obligation hereunder. It is the Vendor's responsibility to advise its employees or hired workers of the nature of the project, as described in the Contract and the Statement of Work attached hereto. The Vendor shall determine the method, details and means of performing the services, within the parameters established by the Statement of Work. The College may provide additional guidance and instructions to the Vendor's employees or hired workers where necessary or appropriate as determined by the College. The Vendor agrees to abide by any and all additional guidance and instructions.

21. COMPENSATION/CONSIDERATION.

The total consideration for all work required by the College pursuant to the Contract shall not exceed the amount indicated in the Statement of Work. Should the Vendor incur any travel expenses, payment for such travel will be in accordance with Section 112.061, Florida Statutes. The Vendor shall supply the College with receipts and supporting documentation for all reimbursable travel expenses. The Vendor, by executing the Contract, certifies to truth-in-negotiation, specifically, that wage rates and other factual unit costs supporting the consideration are accurate, complete and current at the time of contracting. If the total consideration for this Contract is subject to multi-year funding allocations, funding for each applicable fiscal year of this Contract will be subject to College Board of Trustees budgetary appropriation. In the event the College does not approve funding for any subsequent fiscal year, this Contract shall terminate upon expenditure of the current funding, notwithstanding other provisions in this Contract to the contrary. The College will notify the Vendor of the termination in writing.

22. INSURANCE.

The insurance requirements in terms of types of insurance and the amount of insurance will vary depending on the Statement of Work. The College will determine the amounts and types of insurance required, if any, for the work performed. The Vendor shall procure and maintain, through the term of this Contract, insurance coverage required by the College, each with a limit of not less than the following:

- A. Commercial General Liability
 - 1. Each Occurrence \$ 1,000,000
 - 2. Personal & Advertising Injury \$ 100,000
 - 3. General Aggregate \$2,000
 - 4. Products-Completed Operations Included
 - Policy must contain contractual liability coverage.
- B. Automobile Liability NA
 - Coverage required for all owned, non-owned and hired vehicles used in connection with this Contract.
- C. Worker's Compensation in accordance with Florida Statutory limits and Employer's Liability Insurance.
- D. Professional Liability
 - 1. Per Occurrence NA
 - 2. General Aggregate NA
- E. Cyber Liability NA
- F. Pollution Liability
 - 1. Per Occurrence NA
 - 2. General Aggregate NA
 - Coverage may be provided through a stand-alone Pollution Liability policy or added to the Commercial General Liability policy through endorsement.

The coverage required shall extend to all employees and subcontractors of the Vendor. The Vendor must provide a Certificate of Insurance completed in full, indicating the producer, insured, carrier's name, and Best rating, policy numbers and effective and expiration dates of each type of coverage required. The Certificate of Insurance shall be signed by an authorized representative and shall identify the College as an additional insured as required. No work is authorized until such time as the College has received a Certificate of Insurance in compliance with the above requirements.

23. OWNERSHIP OF WORKS.

If the Contract involves the creation or development of works entitled to intellectual property protection, such works shall be considered works for hire and ownership shall vest in the College. For all other works created or developed by Vendor under this Contract for the benefit of College which are either not eligible to be works for hire or are not eligible for intellectual property protection, Vendor hereby grants to College a perpetual, non-transferable, exclusive right to use, reproduce, perform, display, distribute copies and make derivative works of such works, as applicable. For purposes hereof, works includes, but is not limited to, all documents, technical reports, research notes, scientific data, computer programs, including the source and object code. Any equipment purchased by the Vendor with College funding shall be returned and title transferred from the Vendor to the College upon expiration or termination of the Contract.

24. COMPLIANCE/LICENSES.

The Vendor, its employees, subcontractors or assigns, shall obtain, at its own expense, all licenses, permits and other authorizations necessary to comply with all applicable federal, state and local laws and regulations relating to the performance of the Contract. The Vendor is also responsible for compliance with all labor and employment laws as well as all Federal, State, and local discrimination laws. The Vendor is solely responsible for compliance with all labor and tax laws pertaining to its officers, agents, and Vendor employees and shall indemnify and hold the College harmless from any failure by Vendor to comply with such laws and this indemnification obligation shall survive the expiration or earlier termination of the Contract.

25. INDEPENDENT CONTRACTOR.

The Vendor shall be considered an independent contractor and nothing in this Contract shall be interpreted to establish any relationship other than that of an independent contractor between the Parties and their respective employees, agents, subcontractors or assigns, during or after the term of the Contract. Both Parties are free to enter into contracts with other Parties for similar services. The College assumes no duty with regard to the supervision of the Vendor and the Vendor shall remain solely responsible for compliance with all safety requirements and for the safety of all persons and property at the site of performance under the Contract. In the event the Vendor is a sole proprietor, the Vendor is responsible for submitting legally required tax returns to the Federal Government.

26. DISPUTES.

In the event a dispute arises which the Vendor and the College cannot resolve between themselves, the Parties shall have the option to submit to nonbinding mediation. The mediator or mediators shall be impartial, shall be selected by the Parties and the cost of the mediation shall be borne equally by the Parties. The mediation process shall be confidential to the extent permitted by law. Mediation shall not occur unless both Parties agree in writing.

27. E-VERIFY.

If the Vendor meets the definition of “contractor” under Section 448.095, Florida Statutes, in addition to other contract requirements provided by law, the Vendor shall register with and use the E-Verify system operated by the United States Department of Homeland Security to verify the work authorization status of all its employees hired during the term of this Agreement. The Vendor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement. The Vendor must provide evidence of compliance to the College as required under Section 448.095, Florida Statutes. Failure to comply with this provision is a material breach of the Agreement, and the College may terminate the Agreement at its sole discretion without liability. The Vendor shall be liable for all costs incurred by the College resulting from the Vendor’s noncompliance with the requirements of this section.

28. CHANGE IN PERSONNEL.

The College may at any time and at its sole discretion request that the Vendor replace any Vendor personnel provided by the Vendor to work on this Contract if the College believes that it is in the best interest of the College to do so. The College may, but will not be required to, provide a reason for requesting the replacement of personnel. Such change in personnel shall be made immediately upon the College’s written request for a change of personnel. The Vendor shall place the above language in any contract that it has with subcontractors. The Vendor will enforce the replacement of subcontractor personnel upon a request by the College.

29. BACKGROUND CHECKS.

This clause applies to long term Vendors working on site, including, but not limited to, Janitorial Services, Food Services and Security. In addition, this clause applies to Vendors providing childcare services, on site or off site. Vendor shall conduct thorough background checks for all of the Vendor’s employees or hired workers who will be working on any College site. The background checks shall consist of education verification, a national criminal check for state and federal felonies and misdemeanors, and a check on immigration status in accordance with the above provision titled “E-VERIFY.” After reviewing the results of the background check, the Vendor shall determine whether the Vendor’s employee and/or hired worker meets the necessary criteria for the position sought to be filled by the College. The College will rely on the Vendor’s assessment of its employees’ or hired workers’ suitability to be hired for the position(s) sought to be filled by the College, based on the background check conducted by the Vendor. Prior to allowing any employees or hired workers to work on-site at College facilities, the Vendor will provide written verification to the College that a complete background check, as described above, was conducted for any such employee or hired worker. The Vendor will place the above language in any contract that it has with its subcontractors and is responsible for enforcement of this provision.

Vendor who has long term onsite workers performing work at College facilities agrees to be bound by the College policies and standards of conduct listed in the “Contractor Policy Code Acknowledgement Form,” which is attached hereto and incorporated herein as Exhibit “B.”

30. ANNOUNCEMENTS AND PRESS STATEMENTS.

No party shall, except with prior written consent of the other party on each occasion, make any press or media announcements concerning the Agreement or use the name, logos, or trademarks of any other party, or any version, abbreviation, or representation of them, in any advertising or other form of publicity or fundraising without the written permission of the party whose name, logo, or trademark is sought for use. In the case of the College, permission must be granted by its Craig Levins, Associate Vice President, Institutional Accessibility & ADA Coordinator, or that position’s designee, and in the case of the other party, permission must be granted by its CFO or that position’s designee.

31. EMPLOYMENT BENEFITS.

Vendor expressly understands and agrees that Vendor, its officers, agents, and employees, are not entitled to any employment benefits from the College.

32. STOP WORK ORDER.

The College may order that all or part of the work stop if circumstances dictate that this action is in the College’s best interest. Such circumstances may include, but are not limited to, unexpected technical developments, direction given by the College’s Board of Trustees, a condition of immediate danger to the College, the Vendor or the public, or the possibility of damage to equipment or property. This provision shall not shift responsibility for loss or damage, including but not limited to, lost profits or consequential damages sustained as a result of such delay, from the Vendor to the College. If this provision is invoked, the College shall notify the Vendor in writing to stop work as of a certain date and specify the reasons for the action, which shall not be arbitrary or capricious. The Vendor shall then be obligated to suspend all work efforts as of the effective date of the notice and until further written direction from the College is received. If deemed appropriate by the College and in the event work is resumed, the College may amend this Contract to reflect any changes to the Statement of Work and/or the project schedule.

33. ADDITIONAL TERMS AND CONDITIONS.

Parties shall initial here if there are any changes, deletions and/or additions to the terms and conditions and they are contained in Exhibit “C.”

College Vendor

FOR VENDOR USE ONLY

Vendor Name (type)	<u>Symplicity Corporation</u>	Tax ID No.	<u>36-4160472</u>
Authorized Representative	<u>Dan Najjum</u>	Title	<u>CFO</u>
Address	<u>3003 Washington Blvd. Ste. 900</u>	Telephone	<u>703-351-0200</u>
Signature of Vendor	<u><i>Dan Najjum</i></u>	Date	<u>02 / 20 / 2024</u>

Attested By Name (type) Ryan Eney Title General Counsel
Signature of Attester *Ryan Eney* Date Signed 02 / 20 / 2024

FOR COLLEGE USE ONLY

Contract Originator Name _____ Title _____

Signature _____ Date _____

AVP/Dean Name _____ Title _____

Signature _____ Date _____

Campus President/VP Name _____ Title _____

Signature _____ Date _____

Senior Vice President _____ Title _____

Signature _____ Date _____

IF REQUIRED

College President Name Dr. Barbara J. Bryan

Signature *Barbara J. Bryan Ph.D.* Date February 16, 2024
Approved as to Form and Legality

Signature _____ Date _____

Board Chairperson Name _____

Signature _____ Date _____



Contract for Services

Statement of Work

Exhibit "A"







Customer	<i>Institution:</i>	Broward College
	<i>Division/Office/Department:</i>	Disability Services
Mailing Address	111 East Las Olas Blvd. Fort Lauderdale, FL 33301	
Order Term	May 1, 2023 – April 30, 2026	
Order Term in months	36	
Customer Student FTE	8,001 – 15,000	
Authorized Users	Faculty, staff, employers, alumni, and students of named Customer	

Ordered Products:

Product Order Description	Year 1	Year 2	Year 3
Accommodate Full Edition	\$11,872.00	\$12,821.76	\$13,847.50
Total	\$11,872.00	\$12,821.76	\$13,847.50

Title	broward-accommodate Renewal 2023
File name	Symplicity Final.pdf and 1 other
Document ID	43a529739a7d8cf7139772e549681bf0c722cea7
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History

 SENT	02 / 20 / 2024 13:42:31 UTC-5	Sent for signature to Dan Najjum (dnajjum@symplicity.com) and Ryan Eney (reney@symplicity.com) from kclark@symplicity.com IP: 66.177.148.96
 VIEWED	02 / 20 / 2024 15:18:40 UTC-5	Viewed by Dan Najjum (dnajjum@symplicity.com) IP: 50.222.160.106
 SIGNED	02 / 20 / 2024 15:18:50 UTC-5	Signed by Dan Najjum (dnajjum@symplicity.com) IP: 50.222.160.106
 VIEWED	02 / 20 / 2024 15:19:05 UTC-5	Viewed by Ryan Eney (reney@symplicity.com) IP: 99.55.166.233
 SIGNED	02 / 20 / 2024 15:53:15 UTC-5	Signed by Ryan Eney (reney@symplicity.com) IP: 99.55.166.233
 COMPLETED	02 / 20 / 2024 15:53:15 UTC-5	The document has been completed.



Simplicity Corporation
 3003 Washington Blvd
 Suite 900
 Arlington, VA 22201
 FEIN 36-4160472

Invoice

Invoice #	18016076
Invoice Date	05/01/2023
Payment Due Date	05/31/2023

Simplicity Account Name	PO#
ACC - Broward College	

Qty	Item	Period of Performance	Rate	Amount
1	Accommodate Full Edition	05/01/2023 - 04/30/2024	\$12,190.00	\$12,190.00

Subtotal	\$12,190.00
Tax Total (%)	\$0.00
USD Total	\$12,190.00
Amount Due	\$12,190.00

Payment Information	Payments by Check
Bank of America, FL7-513-02-02 Account #: 001453334174 Routing # for ACH Transactions: 122000661 ABA # for Wire Transactions: 026009593 SWIFT # for International Wires: BOFAUS3N	Make checks payable to: Simplicity Corporation The invoice number must be clearly displayed on your payment.
Please email vendor/ACH forms, POs and remittance advice to accounts@simplicity.com . The licensee is responsible for all bank charges which are incurred in the wiring or other transmissions of funds.	